



AUSTRALIAN
INDUSTRY
STANDARDS

CASE FOR CHANGE - FREIGHT FORWARDING AND CHAIN OF RESPONSIBILITY

TLI TRANSPORT AND LOGISTICS TRAINING PACKAGE

Transport and Logistics Industry Reference Committee

A. ADMINISTRATIVE INFORMATION

Industry Reference Committee submitting the Case for Change

Transport and Logistics Industry Reference Committee (IRC)

Skills Service Organisation responsible for preparing the Case for Change

Australian Industry Standards Limited (AIS)

Development of the Case for Change

This Case for Change developed by the Transport and Logistics IRC, is focused on, but not limited to, setting out the strategic and evidentiary case (including an analysis of the level of industry support) for reviewing existing TLI Transport and Logistics Training Package products, relevant to the areas of:

- TLI50316 Diploma of International Freight Forwarding
- TLIF0001 Apply chain of responsibility legislation, regulation, and workplace procedures
- TLIF0002 Administer chain of responsibility policies and procedures
- TLIF0003 Develop and implement policies and procedures to ensure chain of responsibility compliance

The Case for Change was developed in consultation with Transport and Logistics stakeholders, and with consideration of the Training Package Development and Endorsement Process Policy. It outlines the imperatives for change to ensure that the AISC can make decisions on the proposed work, based on robust evidence.

TLI Training Package products listed in Attachment A, are proposed for development as part of this Case for Change. This includes:

- Three existing Units of Competency
- One existing qualification

Products reviewed because of this Case for Change will be integrated with the wider suite of TLI qualifications, within the next release of the TLI Training Package.

B. THE CASE FOR CHANGE

Drivers for change

TLI50316 - Diploma of International Freight Forwarding

This Case for Change is predicated on the following drivers:

- Regulatory reforms
- To ensure Freight Forwarders have the necessary and current skills and knowledge to maintain regulatory compliance

Chain of Responsibility (CoR) Units of Competency

- Regulatory reforms
- To ensure transport and logistics enterprises have the necessary and current skills and knowledge to maintain regulatory compliance

Recommended changes

The Transport and Logistics IRC recommends that the products listed in Attachment A be approved for development, based on the following evidence:

TLI50316 - Diploma of International Freight Forwarding

- Regulatory changes in the Biosecurity regulations are now required to be incorporated into the qualification and Units of Competency, enabling the compliant shipping of Australian goods to countries around the world
- The changes in the Biosecurity regulations mean that shippers must utilise new documentation and processes, ensuring international freight shipped meets Australian and international regulations
- Because of the changes to the Biosecurity regulations, the current TLI Training Package no longer meet the regulatory requirements or training needs of industry

Chain of Responsibility Units of Competency

- Incorporate regulatory changes into the three Units of Competency
- To ensure regulatory compliance for operators
- To keep the TLI qualifications current and accurate

C. INDUSTRY SUPPORT FOR CHANGE

Stakeholder Consultation

Key individual and group stakeholders who were consulted, or provided information in the development of this Case for Change over the period of **April 2017 to ??**, are included within Attachment B. The information contained within the Case for Change, was made available to the public, industry stakeholders and State Training Authorities for comment and feedback through the Australian Industry Standards website and registered stakeholder communications, over the period **[April 2017 to ??insert consultation period(s)]**. The Transport and Logistics IRC reviewed and approved this Case for Change on **[insert date]**.

Overview of the issues identified

TLI50316 - Diploma of International Freight Forwarding

Currently the qualification and Units of Competency are not aligned to new regulatory requirements concerning biosecurity and border clearance.

Failure to achieve documentation compliance will result in freight being rejected in overseas countries, adding unnecessary costs to the freight forwarder or customer.

11 existing Units of Competency are to be reviewed within this qualification (see attachment A)

CoR Units of Competency

As the Heavy Vehicle National Law (HVNL) is being updated, this review is considered imperative to ensure Australian Transport and Logistics enterprises remain viable, and compliant with regulatory requirements. HVNL is being amended to safeguard every party in the heavy vehicle transport supply chain and to ensure the safety of transport activities. These changes align CoR laws more closely with workplace health and safety laws. The three CoR Units of Competency provide the skills and knowledge for compliance in the Transport and Logistics industry and must remain consistent and current with legislation.

Three existing Units of Competency are to be reviewed this qualification (see attachment A)

Issues and sensitivities

There are no residual issues identified by the Transport and Logistics IRC that have not been addressed within this Case for Change. Feedback was received during the consultation period that expressed support for the proposed Case for Change, with no dissenting views raised to the Transport and Logistics IRC for consideration.

D. IMPACTS OF CHANGE

TLI50316 - Diploma of International Freight Forwarding

Workforce

International freight forwarders typically handle international shipments and have expertise in preparing and processing customs and other documentation. Information typically reviewed by a freight forwarder includes the commercial invoice, shipper's export declaration, bill of lading and other documents required by the carrier or country of export, import, and/or trans-shipment. Much of this information is now processed in a paperless environment due to advancements in technology.

Registered Training Organisations (RTOs) may need to apply to have this qualification added to their scope of registration and will also have to update their training resources.

Qualification - Training Numbers	2014	2015	2016
TLI50310 - Diploma of International Freight Forwarding	121	94	66
TLI50316 - Diploma of International Freight Forwarding	n/a	n/a	69

Identification of benefits of change

Transport and Logistics stakeholder consultation to date, has identified that the proposed changes to TLI Training Package products will result in the following benefits to the Transport and Logistics industry:

- Documentation compliance with national and international biosecurity border clearance regulations
- Fewer rejections of international freight, and fewer financial claims
- A more effective workforce to meet industry needs and customer expectations

Chain of Responsibility Units of Competency

Workforce

All employees in the supply chain are required to apply the chain of responsibility legislation. In operational terms, this primary duty represents an obligation to eliminate or minimise potential harm or loss (risk) by doing all that is reasonably practicable to ensure safety. Enterprises in the supply chain are required to have safety management systems and controls in place, such as business practices, training, procedures and review processes that:

- identify, assess, evaluate, and control risk
- manage compliance with speed, fatigue, mass, dimension, loading and vehicle standards requirements through identified best practice
- involve regular reporting, including to executive officers
- document or record actions taken to manage safety

RTOs may need to apply to have these Units of Competency added to their scope of registration and will also have to update their training resources.

Unit of Competency - Training Numbers	2014	2015	2016
TLIF0001 - Apply chain of responsibility legislation, regulations and workplace procedures	n/a	9	3043
TLIF2092A - Demonstrate awareness of chain of responsibility regulations*	4622	9019	7363
TLIF0002 - Administer chain of responsibility policies and procedures	n/a	n/a	451
TLIF3093A - Implement chain of responsibility regulations*	4555	3221	2396
TLIF0003 - Develop and implement policies and procedures to ensure chain of responsibility compliance	n/a	n/a	47

TLIF4094A - Ensure compliance with chain of responsibility *	1120	900	1027
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*Enrolments in the three TLI CoR Units of Competency, using data obtained from VOCSTAT. Units with a * denote superseded units. Please note, n/a denotes there was no enrolment activity available (unit wasn't available pre-2016).*

Identification of benefits of change

Transport and Logistics stakeholder consultation to date, has identified that the proposed changes to TLI Training Package products will result in the following benefits to the Transport and Logistics industry:

- Transport and logistics training is compliant with CoR requirements under HVNL
- A safer and more compliant workforce to meet industry needs and customer expectations
- Fewer prosecutions of transport and logistics operators or workers for non-compliance

Identification of risks of not implementing proposed change

Transport and Logistics stakeholder consultation to date has identified that not implementing the proposed changes to TLI Training Package products will result in the following risks to the Transport and Logistics industry:

TLI50316 - Diploma of International Freight Forwarding

- Increase of rejected Australian goods by overseas importing authorities
- Potential job losses
- Fines to Australian companies

CoR Units of Competency

- Employees with responsibility for activities that affect compliance with road transport laws (HVNL) may be held legally accountable if they do not meet their obligations.
- Employees not trained in the most current version may unwittingly breach these laws. Breaches are classed as minor, substantial, severe or critical
- Loss of lives in the Transport and Logistics Industry

Proposed approach and estimated timeframes for undertaking development work

Completion of all development work is proposed to be undertaken over the period July 2018 to December 2018. The Transport and Logistics IRC intends to submit a Transport and Logistics Training Package Release X.0 Case for Endorsement with supporting material for submission to the AISC **before January 31 2019**.

E. IMPLEMENTING THE COAG INDUSTRY AND SKILLS COUNCIL REFORMS FOR TRAINING PACKAGES

This Case for Change addresses the COAG Industry and Skills Council (CISC) suite of reforms to the Training Package system in response to the Review of Training Packages and Accredited Courses in the following manner:

- Removing obsolete and superfluous qualifications from the training system to make it easier for consumers to find the training relevant to their needs.
 - This Case for Change does not propose the removal of any obsolete or superfluous TLI Training Package products.
- Making more information available about industry's expectations of training delivery, to training providers to improve their delivery; and to consumers, to enable them to make more informed course choices.
 - An overview of Transport and Logistics training delivery information relevant to the students training and regulatory requirements will be included in the supporting Companion Volume Implementation Guide. This will be supported by information on the NHVR and Government Biosecurity websites relating to regulatory requirements that need to be met by the student.
- Ensuring the training system better supports individuals, to move easily from one related occupation to another.
 - Updates to the qualification and Units of Competency will enable transition for students between various sectors of the Transport and Logistics industry. In the case of the Diploma of International Freight Forwarding it will also enable international employment opportunities for the student
- Improving the efficiency of the training system by creating units that can be owned and used by multiple industry sectors and housing these units in a 'work and participation bank'.
 - The review contains Units of Competency that are used across 30 TLI qualifications and a variety of sectors within the Transport and Logistic sectors.
- Fostering greater recognition of Skill Sets.
 - There are Skill Sets that contain various units contained within this review. The accuracy of these Units of Competency is critical for students using these Skill Sets to obtain regulatory compliance.
- Ensuring that accredited courses 'fill the gap' in Training Packages and provide for training courses to be developed as quickly as industry needs them and support niche skill needs.
 - This case for change does not propose a requirement for development of an existing or proposed accredited course.

Industry Reference Committee Signoff

This Case for Change was agreed to by the Transport and Logistics IRC:

Mark McKenzie IRC Chair		12 January 2018
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ATTACHMENT A
TRAINING PACKAGE PRODUCTS
Australian Industry Standards
Contact details: Chief Operating Officer, Australian Industry Standards
Date submitted: 12 January 2018

DEVELOP YEAR		TRAINING PACKAGE CODE	TRAINING PACKAGE NAME	PRODUCT	CODE	TITLE	COMMENTS	REVIEW STATUS	CHANGE REQUIRED
DEVELOP - XX QUALIFICATION									
1	2017-18	TLI	Transport and Logistics	Qualification	TLI50316	Diploma of International Freight Forwarding	Review due to Regulatory Change		Review

DEVELOP YEAR		TRAINING PACKAGE CODE	TRAINING PACKAGE NAME	PRODUCT	CODE	TITLE	COMMENTS	REVIEW STATUS	CHANGE REQUIRED
REVIEW - 11 UNITS OF COMPETENCY									
1	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIL5064	Manage international special freight transport services including	Review due to		Review

DEVELOP YEAR	TRAINING PACKAGE CODE	TRAINING PACKAGE NAME	PRODUCT	CODE	TITLE	COMMENTS	REVIEW STATUS	CHANGE REQUIRED
REVIEW – 11 UNITS OF COMPETENCY								
						dangerous goods and special cargo	Regulatory Change	
2	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIA5061	Plan and organise the international forwarding of freight by road and rail transport	Review due to Regulatory Change	Review
3	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIA5060	Plan and organise the international forwarding of freight by air transport	Review due to Regulatory Change	Review
4	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIL5063	Review contracts, insurance, risk and liability in an international freight forwarding context	Review due to Regulatory Change	Review
5	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIL5062	Apply knowledge of logistics, storage and distribution to international freight forwarding	Review due to Regulatory Change	Review

DEVELOP YEAR		TRAINING PACKAGE CODE	TRAINING PACKAGE NAME	PRODUCT	CODE	TITLE	COMMENTS	REVIEW STATUS	CHANGE REQUIRED
REVIEW – 11 UNITS OF COMPETENCY									
6	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIF0003	Develop and implement policies and procedures to ensure chain of responsibility compliance	Review due to Regulatory Change		Review
7	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIO5020	Advise on and manage security and safety in international freight transport	Review due to Regulatory Change		Review
8	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIE5020	Apply knowledge of freight forwarding documentation and permits	Review due to Regulatory Change		Review
9	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIA5059	Plan and organise the international forwarding of freight by sea and multimodal transport	Review due to Regulatory Change		Review
11	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIX5054	Comply with biosecurity border clearance	Review due to		Review

DEVELOP YEAR	TRAINING PACKAGE CODE	TRAINING PACKAGE NAME	PRODUCT	CODE	TITLE	COMMENTS	REVIEW STATUS	CHANGE REQUIRED
REVIEW – 11 UNITS OF COMPETENCY								
						Regulatory Change		
12	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIX0001	Determine tariff classification of goods	Review due to Regulatory Change	Review

DEVELOP YEAR	TRAINING PACKAGE CODE	TRAINING PACKAGE NAME	PRODUCT	CODE	TITLE	COMMENTS	REVIEW STATUS	CHANGE REQUIRED
REVIEW – 3 UNITS OF COMPETENCY								
1	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures	Review due to Regulatory Change	Review
2	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIF0002	Administer chain of responsibility policies and procedures	Review due to	Review

DEVELOP YEAR	TRAINING PACKAGE CODE	TRAINING PACKAGE NAME	PRODUCT	CODE	TITLE	COMMENTS	REVIEW STATUS	CHANGE REQUIRED
REVIEW – 3 UNITS OF COMPETENCY								
						Regulatory Change		
3	2017-18	TLI	Transport and Logistics	Unit of Competency	TLIF0003	Develop and implement policies and procedures to ensure chain of responsibility compliance	Review due to Regulatory Change	Review

ATTACHMENT B NATIONAL CONSULTATION

State Training Authorities

NAME	ORGANISATION	METHOD AND SCALE OF CONSULTATION
Guy Valentine	Department of Education, Training and Employment - Skills Investment and Market Strategy	Provided draft Case for Change
Liam White	Education & Training, ACT Government	Provided draft Case for Change
Lisa Barron	Department of Training and Workforce Development	Provided draft Case for Change
Lucinda Pita	Department of Training and Workforce Development	Provided draft Case for Change
Nelson Brown	Department of Trade, Business and Innovation	Provided draft Case for Change
Marina Borrello	Skills and Employment – Department of State Development	Provided draft Case for Change
Lee Carter	Department of Education and Training	Provided draft Case for Change
Linda Seaborn	Skills Tasmania, Department of State Growth	Provided draft Case for Change
Bec Evans	Skills Tasmania, Department of State Growth	Provided draft Case for Change
Susan Bearfield	Department of Industry	Provided draft Case for Change
Son Ly	Department of Industry	Provided draft Case for Change

Industry Training Advisory Board

NAME	ORGANISATION	METHOD AND SCALE OF CONSULTATION
Terry Lawler	Industry Skills Advisory Council, NT (ISACNT)	Provided draft Case for Change
Romana Hutchinson	TDT South Australia	Provided draft Case for Change
Jillian Dielesen	Logistics Training Council (LTC) WA	Provided draft Case for Change
Siobhan McCarville	TLI Connect QLD	Provided draft Case for Change
Debbie Joyce	Automotive Training Board (Transport & Logistics Industry Skills Council NSW ITAB)	Provided draft Case for Change
Ken Brennan	Transport Industries Skills Council (TISC) ACT	Provided draft Case for Change

Transport and Logistics Industry

NAME	ORGANISATION	METHOD AND SCALE OF CONSULTATION
Cathi Payne	Payne Haulage	IRC meetings, Email and provided draft Case for Change
Craig Guthrie	BORAL	IRC meetings, Email and provided draft Case for Change
Greg Lipscombe	Linfox Logistics	IRC meetings, Email and provided draft Case for Change

Julie Russell	Australian Trucking Association	IRC meetings, Email and provided draft Case for Change
Lindsay Eisemann	Origin Energy	IRC meetings, Email and provided draft Case for Change
Lynda Douglas	Department of Defence	IRC meetings, Email and provided draft Case for Change
Mark McKenzie	ACAPMA	IRC meetings, Email and provided draft Case for Change
Matt Threlked	BusNSW	IRC meetings, Email and provided draft Case for Change
Michael Kilgariff	Australian Logistics Council	IRC meetings, Email and provided draft Case for Change
Neville Johnstone	DP World Australia	IRC meetings, Email and provided draft Case for Change
Peter Anderson	Victorian Transport Association	IRC meetings, Email and provided draft Case for Change
Umme Hoque	Transport Workers Union of Australia	IRC meetings, Email and provided draft Case for Change
Warren Smith	Maritime Union of Australia	IRC meetings, Email and provided draft Case for Change

Peter Nemtsas	Transport and Logistics consultant	Phone, Email Face to face
Jillian Dielesen	Logistics Training Council	Phone, Email Face to face

Public Stakeholders

NAME	ORGANISATION	METHOD AND SCALE OF CONSULTATION
General Public	Request for public feedback	AIS website and registered stakeholder alerts over [INSERT PERIOD]