

# MEETING MINUTES SUMMARY

## ELECTROTECHNOLOGY INDUSTRY REFERENCE COMMITTEE

Wednesday 7 March 2018

### Meeting Overview

- Meeting held in Melbourne on Wednesday 7 March 2018
- IRC, Industry and VET Update
- Skills Forecast development

### IRC, Industry and VET Update

- It was agreed that the 42 critical Units of Competency from the Certificate II in Electrotechnology (Career Start) and Certificate III in Electrotechnology Units will be transitioned as is from the currently endorsed Training Package by 30 June (transition project deadline)
- Department of Education has supported a full review of the above qualifications post transition
- The IRC was provided with an update on all subsequent transition work being undertaken
- The IRC members discussed the proposal for developing two Units of Competency to cover handling of A2 flammable refrigerants and recovering refrigerants from self-contained end of life decommissioned equipment

### IRC Skills Forecast update

- An overview of the process for developing the 2018 Skills Forecast on behalf of the IRC was presented to members and the IRC provided feedback on the Electrotechnology Key Findings Paper
- The 4-year rolling Proposed Schedule of Work was discussed and will be circulated to the IRC for review and comment

### Meeting Outcomes

- IRC members to provide any further feedback on the Electrotechnology Key Findings Paper and Proposed Schedule of Work

Next meeting scheduled to be held in Melbourne on 6 June 2018