

## MEETING MINUTES SUMMARY

### ELECTROTECHNOLOGY INDUSTRY REFERENCE COMMITTEE

10 July 2018

#### Meeting Overview

- Teleconference meeting conducted Tuesday 10 July (1.15pm-2.47pm)
- Provided update on Training Package transition status and June AISC meeting

#### Current Training Package Updates

- At the recent AISC meeting the AISC discussed concerns raised by the Electrotechnology IRC regarding the Training Package transition. The IRC require this package to be transitioned as soon as possible with an agreed deadline of 4 June 2019
- The AISC invited Chair and representative to attend next AISC meeting to discuss the strategy for the completion of work including project brief, additional supports, resources and other issues.
- It was agreed to remove any superfluous components in the UEE11 Training Package that have had zero enrolments in the last three years. AIS will circulate a list for public consultation prior to removal.
- The IRC will have representatives appointed to observe/participate at each of the proposed TAC meetings.
- AIS discussed and provided the IRC with the proposed project activity timeline to meet the 4 June 2019 deadline

#### Meeting Outcomes

- A face to face meeting will be convened on 19 July to discuss further and sign off on proposed plan
- Chair and Deputy Chair (and potentially one other) will attend AISC meeting on 14 August
- AIS will put together a summarised letter of the projected brief for the next ASIC meeting on 14 August.
- Next meeting scheduled to be held in Melbourne 19 July 2018