

MEETING MINUTES SUMMARY

ELECTROTECHNOLOGY INDUSTRY REFERENCE COMMITTEE

Wednesday 30 January 2019

Meeting Overview

- Meeting held in Melbourne on Wednesday 30 January
- Training Package update
- Skills Forecast
- Stakeholder Consultation

Current Training Package Updates

- IRC members were presented with a report on Training Package projects with TAC structures and meeting schedules for the following- UUE Electrical, UEE Electrical Engineering Industrial Control, UEE Electronics and computers, UEE RAC. TAC work and public consultation for all projects will be conducted with a staggered approach. The IRC were provided with an update on the progress of the work covered by TAC's
- The list of UEE units and qualifications marked for deletion that have not been not used in last 3 years was discussed. The units removed would be archived and reinstated in the future if required. AIS will send IRC a spreadsheet that list the units with zero enrollments to the IRC.

IRC Skills Forecast update

- AIS provided a copy of the 2019 draft Skills Forecast and provided a summary of what the template required to produce the 2019 edition. AIS has been collecting data and collating information since the previous Skills Forecast and thanked IRC members who forwarded relevant industry reports or information on emerging trends for consideration. Discussion was held regarding items in the Proposed Schedule of Work. Any additional feedback would be provided via the Chair and Industry Manager.

Stakeholder Consultation

- A staggered approach for consultation was decided to help ensure stakeholders have enough time and opportunity to provide comment. IRC discussed issues with employers understanding of jobs and job roles, but not the Training Packages and would like to consider a consultation process to make it easier for them to understand.
- AIS forums feedback was provided to IRC. A number of new stakeholders were identified as a direct result of participating at the forums.

Meeting Outcomes

- Process in place to address the deletion of Units with zero enrolments
- Timelines presented for the four TAC's to progress were agreed to
- Feedback was provided for inclusion into the 2019 Skills Forecast