

# MEETING MINUTES SUMMARY

## ELECTROTECHNOLOGY INDUSTRY REFERENCE COMMITTEE

Date: Wednesday 5 February 2020

### Meeting Overview

- Meeting held in Melbourne on 5 February
- Update on Training Package Status

### Current Training Package Updates

- AIS provided an update on the Teleconference on 4 February that AIS held with all STA's except QLD. A formal response on the Case for Endorsement CFE is to be received.
- AIS provided an overall Training Package submission update.
- The IRC agreed the EPC Mapping Document be made available for public viewing on VETNet as a PDF and as a excel spreadsheet to ERAC.
- AIS will forward any feedback from STAs to the IRC as it arrives. The IRC will sign off the response and AIS will circulate accordingly.
- The IRC considered information from the Public consultation on 'Release 3' material, and outcomes on Refrigeration and Air-conditioning TAC meeting held on 3 Feb.
- The IRC were presented with a draft copy of the Skills Forecast & Industry Outlook- for reviewing and feedback
  - Annual update to the Skills Forecast (SF) which is submitted as a report to the AISC and includes the Proposed Schedule of Work
  - Industry Outlook (IO), is a document produced for IRC usage, based on AIS research and IRC Input. This document is intended for industry as a reference and is not required by the AISC.

### Other Business

- Chair proposed AIS conduct an Electrotechnology Training Conference to promote the Training Package
- The Refrigeration and Airconditioning Industry has an Exhibition in Melbourne in May
- National and Victorian Electrotechnology Teachers Conference 4-5 June and World School Competition

### Meeting Outcomes

- IRC Members to provide feedback on Skills Forecast & Industry Outlook by COB 12 February.
- AIS to provide any feedback from STAs to the IRC as it arrives and respond accordingly.
- AIS to provide the EPC mapping document to the IRC and ERAC

Next meeting will be on Thursday 23 April 2020 at the Master Electricians Australia in Brisbane