

MEETING MINUTES SUMMARY

CORRECTIONS INDUSTRY REFERENCE COMMITTEE

Tuesday 11 February 2020

Meeting Overview

- Meeting held at Department of Correctional Services, Adelaide SA
- Industry Updates
- Update on Training Package Status
- Meeting Outcomes

Industry Updates

- IRC Chair provided members with an update from the IRC Chairs meeting held in Adelaide in December, in particular the Joyce review
- AIS informed the IRC of the progress of the current projects and the new endorsement process

Current Training Package Updates

- The last TAC meeting identified 3 distinct areas for Dog handling training- Detention, General/Multi-purpose and Trainer
- AIS stated that with Offender Engagement training, one Unit has been reviewed and there are five Units in a new Skill Set that will go out shortly for public consultation
- Expressions of Interest are out for the Correctional Management TAC (expressions close end of February)
- AIS gave a brief presentation about the DT Expert Panel and scope of their work
- The IRC were presented with a draft copy of the Skills Forecast & Industry Outlook
 - Annual update to the Skills Forecast (SF) which is submitted as a report to the AISC and includes the Proposed Schedule of Work
 - Industry Outlook (IO), is a document produced for IRC usage, based on AIS research and IRC Input. This document is intended for Industry as a reference and is not an AISC requirement

Meeting Outcomes

- AIS to send the IRC the Skills Forecast and Industry Skills Outlook in Word format for members to provide feedback by 28 February
- AIS to provide IRC with a list of all the TAC members and the contribution level to the TAC projects after projects have commenced
- AIS to confirm potential locations for TAC meetings
- AIS to keep IRC up to date with Digital Transformation Projects- members advised to regularly look at DT website
- IRC to look at a whole of Industry position on training delivery

Next IRC meeting scheduled for **15 July in Melbourne TBC**