

## TLIX0038 Apply customs procedures

### Modification History

**Release 1.** This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

### Application

This unit involves the skills and knowledge required when applying customs procedures.

This unit includes identifying eligibility for refunds, rebates or remissions of customs duty of import consignments for entry under temporary import provisions. It also includes identifying eligibility for drawback and Tradex Scheme, and contingency arrangements for the integrated cargo system (ICS).

Work is undertaken in a range of environments, including small to large worksites, in the customs broking and international supply chain industries.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

### Pre-requisite Unit

Not applicable.

### Competency Field

X – Logistics

### Unit Sector

Customs Broking.

### Elements and Performance Criteria

#### ELEMENTS

Elements describe the essential outcomes.

#### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

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| <b>1 Identify eligibility for refunds, rebates or remissions of customs duty</b>                 | <b>1.1</b> Circumstances giving rise to eligible refund, rebate or remissions are identified<br><br><b>1.2</b> Information to prepare refund, rebate or remissions is identified<br><br><b>1.3</b> Timeframes within which refunds are available is determined in accordance with customs regulations<br><br><b>1.4</b> Relevant reason code is determined from customs regulations  |
| <b>2 Identify eligibility of import consignments for entry under temporary import provisions</b> | <b>2.1</b> Temporary import is identified and established as conforming to the requirements of the Customs Act and associated regulations<br><br><b>2.2</b> Processes for application for securities relating to temporary imports and/or end use are identified<br><br><b>2.3</b> Circumstances for goods imported under carnet are identified<br><br><b>2.4</b> Circumstances for motor vehicles imported by tourists and temporary residents are identified |
| <b>3 Identify eligibility for drawback and Tradex Scheme</b>                                     | <b>3.1</b> Sufficient import and export information to prepare drawback is determined<br><br><b>3.2</b> Eligibility of drawback claim is identified within prescribed requirements<br><br><b>3.3</b> Drawback claim is calculated in accordance with an approved method<br><br><b>3.4</b> Situations suitable for Tradex Scheme registration are identified  |
| <b>4 Identify contingency arrangements for the ICS</b>   | <b>4.1</b> Application of Business Continuity Plan (BCP) is explained<br><br><b>4.2</b> Process when an ICS outage is declared   |

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|          | <b>4.3</b>  | Responsibilities and obligations of a corporate brokerage during a declared ICS outage are explained |
| <b>5</b> | <b>Identify import requirements for special goods</b> |  |
|          | <b>5.1</b>  | Import requirements for horses and other livestock are identified                                    |
|          | <b>5.2</b>  | Import requirements for aircraft, boats and yachts are identified                                    |
|          | <b>5.3</b>  | Requirements for private imports of motor vehicles are identified                                    |
|          | <b>5.4</b>  | Import requirements for personal effects and passenger concessions are identified                    |
|          | <b>5.5</b>  | Import requirements for military goods are identified  |
| <b>6</b> | <b>Assess goods against export requirements</b>       |  |
|          | <b>6.1</b>  | Goods subject to export requirements are identified  |
|          | <b>6.2</b>  | Circumstances where export permission are identified   |
|          | <b>6.3</b>  | Circumstances where export permission is not required are identified                                 |

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

## Unit Mapping Information

This unit replaces but is not equivalent to TLIX5056 Carry out additional customs clearance practices.

## Links

TLI Transport and Logistics Training Package Companion Volume Implementation Guide at: [sector webpage link here]

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# Assessment Requirements for TLIX0038 Apply customs procedures

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## Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- assessing goods against export requirements
- assessing refund eligibility
- calculating drawback claims
- identifying contingency arrangements for the integrated cargo system (ICS)
- identifying eligibility for drawback and Tradex Scheme
- identifying import requirements for special goods.

## Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- Business Continuity Plan (BCP)
- drawbacks
- personal effects and household goods
- refunds, rebates or remissions
- temporary imports including:
  - carnet
  - event status
  - securities
  - special goods
- Tradex Scheme.

## Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.

## Links

TLI Transport and Logistics Training Package Companion Volume Implementation Guide at:  
[sector webpage link here]